

RANK ADVANCEMENT & BOARD OF REVIEW (BOR) PROCEDURES

The Troop Committee has set forth the following policy for rank advancements:

Request a Scoutmaster Conference – meet with the Scoutmaster in full uniform.

For the ranks of Scout, Tenderfoot, 2nd Class, and 1st Class, the Scoutmaster conference may be held **only with the Scoutmaster or their designee**.

For the Ranks of **Star, Life and Eagle**, the Scoutmaster conference may be held **only with the Scoutmaster**, (SM may designate another leader to complete the conference in their absence). Only the SM may sign off on “showing Scout Spirit.”

Once SM Conference is approved, Scout needs to inform the Advancement Chair they are ready for a Board of Review. The scout should do this at any troop meeting, if enough adults are present to hold a BOR then it shall be done. If there are not enough present, the BOR will take place the following week. If the advancement request is time sensitive, the scout may send in a request to the Troop gmail. The scout should be ready wearing full uniform and scout handbook in hand. All adults on the BOR shall check the scout’s handbook making sure everything is signed off correctly and that the scout has all the proper documentation. The BOR will be composed of at least 3 but no more than 6 Committee Members.

IT IS THE SCOUT WHO MUST CONTACT THE ADVANCEMENT CHAIR, AND SCOUT MASTER, NOT THE PARENT/GUARDIAN.

For the Board of Review, a Scout must present themselves in full uniform. They should wear as much of it as they own, and it should be as correct as possible, with the badges worn properly. If wearing all or part of the uniform is impractical for whatever reason, the candidate should be clean and neat in their appearance and dressed appropriately. No Scout will be given a Board of Review without Scout handbook in hand.

A BOR is an opportunity for the Scout and the Committee Members to talk about their scouting experience. This should be regarded as a conversation not a retest. The Scout may be questioned about basic knowledge and should be prepared to answer honestly any questions asked of them.

The Advancement Committee Chair or their designee will fill out the Board of Review form and give to the BOR Committee representative. After the BOR, the form will be given to the Scout and they will deliver it back to the Advancement Committee Chair, or the assistant in order to receive acknowledgement and it be recorded in Scoutbook.

Rank advancements are acknowledged at the closing circle, and the badge is awarded. Scouts are recognized again, and the official card *is* awarded at the following Court of Honor.